



KINGSTON FILM OFFICE

Fees & Charges

0207 620 0391

info@kingstonfilmoffice.co.uk



THE ROYAL BOROUGH OF
KINGSTON
UPON THAMES

FILMING ON LOCATION

Crew Size	Admin Fee*	Location Fee	
Small	£140	1 HOUR	£165
		HALF DAY	£375-£550
		FULL DAY	£650-£1000
Medium	£140	HALF DAY	£425-£750
		FULL DAY	£850-£1500
Large	£150	HALF DAY	£1000-£2000
		FULL DAY	£1500-£4000
Very Large	£250	HALF DAY	£1500-£4000
		FULL DAY	£2000-£7500
Charity / Student (subject to approval)	£25	POA	
Small Photography	£140	PER HOUR	£55-£75
Medium+ Photography	£140-£250	PER HOUR	£100-£225

STREET FILMING

Crew Size	Admin Fee*
Small	£60
Medium	£135
Large	£160
Very Large	£200
Charity / Student (subject to approval)	£25

Small Crew 1-5
 Medium Crew 6-15
 Large Crew 16-50
 Very Large Crew 51+

(Size brackets are inclusive of cast and contributors)

Please aim to allow **at least** 3 working days for small shoots and 5 working days for medium shoots. For anything larger, give us as much notice as you are able.

PARKING

Type	Cost	Lead in*
SYL / DYL Dispensation	Zone A/A1: £35 per vehicle per day Elsewhere: £22.60 per vehicle per day	7 working days
Bay Suspension	Zone A/A1: £54 per bay per day Elsewhere: £28.25 per bay per day Off Road: £20 per bay per day	7 working days
Bagging Fee	£50 per application	N/A
Unit Bases	£1000-£2000	Varies

TRAFFIC CONTROL

Type	Cost	Lead in*
Short Hold (half day)	£350	5 working days
Short Hold (full day)	£500	5 working days
Temporary Traffic Notice	£825	4 weeks
Temporary Traffic Order	£1650	6 weeks

OTHER

Type	Cost	Lead in*
Temporary Structure (half day)	£250	3 working days
Temporary Structure (full day)	£450	3 working days
Crane Licence	£200 + deposit	7-14 working days
Street Furniture Alterations	POA	As soon as you are able
Lighting Engineer	POA	As soon as you are able
UAS Drone Filming	POA	7 working days

*Explained in more detail on the next page



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*Admin Fees

These fees are calculated per hour of administrative time. The figures quoted are therefore a minimum charge and may be multiplied accordingly for particularly time intensive applications.

*Lead In

Please note that longer lead in times will be required for any shoots that involve engagement with residents or suspension of residents' bays.

Extra Info

- The fees listed above are exclusive of VAT
- For all applications, payment must be made before filming is due to start
- Payment can be made by card online, or by BACS with a screenshot as proof
- Parking will not be processed until payment is received so you are advised to pay immediately and send a copy of remittance advice or screen grab of payment to ensure your parking is processed within the lead in time
- You **must** have Public Liability Insurance with a minimum cover of £5million in order to gain a licence to film
- Please be aware that some charges may still apply to cancelled applications if processing has already taken place